

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765
Phone: 207.528.2215 Fax: 207.528.2055
Website: www.pattenmaine.org

Board of Selectmen
Wednesday January 6, 2021
Via Zoom

Minutes
(these minutes are not verbatim)

1. Marty called the meeting to order at 6:30pm. Selectmen in attendance: Marty McCarthy, Nate Richardson, Gregg Smallwood, Lana Tucker (phone). Absent: Reginald Porter. Employees: Deb Bivighouse, Lora Ryan, Laura Mae Brackett. Guests: Laura Kenney, Kent Smallwood, Susan Adams, Jen Benn, Dennis Brackett, Cody Brackett
2. Motion by Lana and second by Nate with all in favor to sign warrants #1 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. Planning Board
 - a. (letter attached from Planning Board) Susan Adams spoke on behalf of the Planning Board. The zoom account has been taken care of. Marty would like the Planning Board to help with the Library and Rec studies. The Planning Board is looking in to the question of how to get and keep younger people in the town. Cody asked how The Dark Sky Designation would be implemented in Patten. Susan said it would encourage people to use the right kind of lighting. Changes for new lighting would be in an Ordinance. Cody asked how the voters would get a say. Lora explained that any Ordinance changes have to be brought to the public with a Public Hearing first and then a vote at a Town Meeting or Special Town Meeting.
4. New Business/Old Business
 - a. Marty moved and Gregg seconded with all in favor to grant the personal property abatement request to Cisco Corp who liquidated all assets April 1, 2019.
5. Department Updates
 - a. Highway – new truck needs lettering
 - b. Office
 - i. Marty moved and Gregg seconded with all in favor to change the Town Meeting date to be a bifurcated meeting – Opening the meeting for articles 1 through 3 to be voted on by ballot at the polls from 10am to 7pm on April 29, 2021 and the rest of the meeting at 7pm on April 30, 2021.
 - c. Finance
 - i. Nate moved and Lana seconded with all in favor to approve the draft audited financials as presented by Chester Kearney. Marty moved and Gregg seconded with all in favor to authorize Deb Bivighouse to sign the letter finalizing the draft.
 - ii. Deb gave the Board two news articles regarding other towns with issues regarding the older libraries. (attached)
 - d. Fire Department

- i. Officers for 2021 – The Fire Department met and voted in new officers for 2021. John Roy is Chief, Travis Yates is Assistant Chief, Jesse Peavey is Captain, and Lana Tucker is Secretary.
- ii. Lana received a letter from the Forestry Service. They had a record breaking number of applicants for the Grant this year, but was able to award the Patten Fire Department \$1,686.50 (matching grant) to purchase specific items (the grant is on file at the Patten Town Office).

6. Selectmen Comments

- a. Marty would like to have D&D Paving come and present to the Board. They would like to contract with the town for a several year period to provide paving and they would guarantee work would be done every year. The Board was in agreement to have them present.
- b. Gregg asked about the generator at the Fire House they had planned to get rid of. Lana will check with John Roy.
- c. Lana expressed concern over the lack of Fire Department Volunteers. Deb will add this to the website.

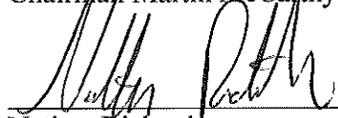
7. Public Comment

- a. Kent asked where the Town stood on the easements for the sidewalks. Marty responded that the easements in place are satisfactory.
- b. Susan talked about a Working Communities Challenge. Millinocket is the main town, and a letter of intent was submitted for Patten to be a part of this.
- c. Cody asked if the Board had considered consolidating services with other towns (Sherman or the school). Marty said the idea had been kicked around, then COVID happened. The Board will have more answers once the engineering studies are done.

8. Gregg moved and Nate seconded with all in favor to adjourn at 7:39pm.

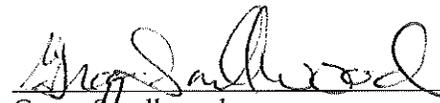


Chairman Martin McCarthy



Nathan Richardson

Lana Tucker



Gregg Smallwood

Town of Patten

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Board of Selectmen

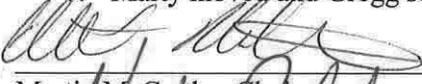
Wednesday January 20, 2021

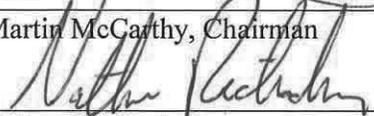
Via Zoom

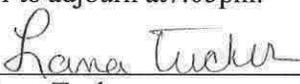
Minutes

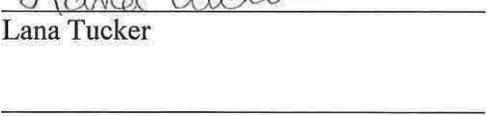
(these minutes are not verbatim)

1. Marty called the meeting to order at 6:30pm. Selectmen in attendance: Marty McCarthy, Gregg Smallwood, Nathan Richardson, Lana Tucker (phone); Employees present: Kevin Noyes, Lora Ryan, Laura Mae Brackett, Deb Bivighouse; Guests: Laura Kenney, Dennis Brackett, Kent Smallwood.
Marty expressed condolences on behalf of the Board of Selectmen on the passing of Selectman Reginald Porter and a moment of silence was observed. Reggie was on his 3rd term as Selectman for the Town of Patten, and his presence will be missed.
2. Gregg moved and Nate seconded with all in favor to sign warrants #2 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. New Business/Old Business
 - a. Paving 2021 – consensus of the Board to have D&D meet with the Board and discuss paving. This will enable us to write a very clear scope of work and set a time frame for work that needs to be done.
 - b. Gregg moved and Marty seconded with all in favor to use the Patten Fire Station to hold a COVID-19 vaccine clinic for those individuals 70 years old and older with Millinocket Regional Hospital.
4. Department Updates
 - a. Highway – Kevin has been working on the end of year reports for the water and sewer. Colton has been working with him and is learning very quickly. The lettering for the new truck has been ordered. Versant and Dirigo will be meeting to set up higher wattage to handle the new pumps. The Christmas lights have been unplugged. Rob's lift is into Shin Pond, so he can't take them down right now. Gregg asked about the bill from Pelletiers for strobe lights. Kevin will look at the bill before the check is sent.
 - b. Office – Appoint Local Health Officer – Gregg moved and Nate seconded with all in favor to appoint Dr. Ronald Blum as LHO.
 - c. Water/Sewer – 1st Qtr 2021 Warrants and Commitments – Gregg moved and Nate seconded with all in favor to sign the warrants and commitments for water and sewer 1st qtr 2021 charges.
 - d. Finance – Deb has printed the W2s and is working on the 1099s; Jim Lord will have a report on the engineering studies for the next meeting; the Planning Board had their first zoom meeting facilitated by Deb; Laura Mae will be the contact for the Planning Board and will get them any information they need. Copies of the final 2019 audit and management letter have been given to the Selectmen and the 2020 audit is in the works. We have started looking at the 2021 budget.
5. Selectmen Comments
 - a. Marty asked when the budget committee could start meeting. Lora would like to have some preliminary budgets to the Selectmen to look over before the Budget Committee meets. The first items to consider will need to be extraordinary expenses in each category as well as departmental salaries.
 - b. Nate was very happy to hear that Gregg and Marty have both taken out nomination papers for Selectmen.
6. Public Comment - none
7. Marty moved and Gregg seconded with all in favor to adjourn at 7:05pm.


Martin McCarthy, Chairman


Nathan Richardson


Lana Tucker


Gregg Smallwood

Town of Patten

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Board of Selectmen

Wednesday February 3, 2021

Via Zoom

Minutes

(the minutes are not verbatim)

1. Marty called the meeting to order at 6:30pm. Selectmen in attendance: Marty McCarthy, Nate Richardson, Gregg Smallwood, Lana Tucker (phone); Employees: Kevin Noyes, Lora Ryan, Laura Mae Brackett, Deb Bivighouse; Guests: Kent Smallwood, Cody Brackett, Laura Kenney, Susan Adams, Ronald Blum, Dennis Brackett
2. Gregg moved and Lana seconded with all in favor to sign warrants #3 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. New Business/Old Business
 - a. Paving 2021 plan (if available) – not available; Marty will talk with Kevin; Deb will see if Randy and/or Jim from Dirigo would be available for the next meeting to discuss the sidewalk paving project. Gregg had some ideas and will contact Dirigo directly.
 - b. Engineering study update (if available) – full study not available yet; preliminary report attached
4. Department Updates
 - a. Highway – Kevin is recovering well, but cannot do any lifting or driving. He has a follow up next week. Colton is doing a very good job.
 - b. Office – We are taking lots of calls pre-registering for the COVID clinic; coordinating with MRH; Moro and Hersey both had 2018 liens expiring so we've been working on those notices; Patten foreclosures will be next.; we've been taking a very preliminary look at the upcoming budget (Deb will go into further detail); reminder notices for outstanding water and sewer bills will go out in February (probably week of the 15); we received a letter of recognition from the US Census for helping achieve a successful 2020 census
 - c. Finance - working on budget for 2021 and the 2020 audit; the bill for 2019 had an increase due to the extra work the auditors had to do to straighten out the due to/due from accounts; they agreed to accrue that expense so it hits the proper year; they are confident the 2020 audit will go much smoother and not require extra work; Deb has been looking at big items for each budget category; suggesting for library and rec that we budget the usual expenses (utilities, etc) and then making a building maintenance and repairs line based on our normal tax funding and roll into 2022 if not expended; Deb is looking at combining highway and winter roads into a Public Works account as this is how the auditors are classifying it anyway; looking into charging water and sewer department a flat rate for the operator and having it as income for Public Works; Deb will be looking carefully at carry forwards and taking into account uncollectable taxes.
5. Planning Board – they are working on a grant application with the National Park Service with a March 1 deadline; looking for a letter of support from the Selectmen; they are working on

revising the Subdivision Ordinance and should have it ready for the Selectmen to review at the next Selectmen meeting.

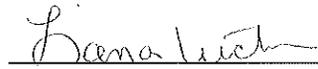
6. Selectmen Comments – Nate: thinks it’s a great idea to apply with the National Parks Service; Marty is thankful for their direction and help; Gregg thanked the Planning Board for all they have done; Marty thanked Dr. Blum for agreeing to be our Local Health Officer
7. Public Comment – Susan Adams mentioned the Food Cupboard pickup was postponed due to the snow storm and they are looking for another volunteer with a truck that could do the once a month pickup if needed. Gregg said to call him. Marty asked Laura Kenney if there is enough snow now to drag the trails and Laura said the groomers will be going out the next day.
8. Motion into Executive session under 1 M.R.S.A. § 405(A) for personnel issues/departmental salaries at 7:13 by Marty and seconded by Gregg with all in favor. Out at 7:43
9. Action if necessary - none
10. Adjourn – motion by Gregg and second by Nate with all in favor at 7:44pm



Martin McCarthy, Chair



Nathan Richardson



Lana Tucker

Gregg Smallwood

Town of Patten

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Board of Selectmen
Wednesday February 17, 2021
Via Zoom

Minutes
(these minutes are not verbatim)

1. Marty called the meeting to order at 6:30pm. In attendance viz zoom: Marty McCarthy, Gregg Smallwood, Nate Richardson, Lana Tucker (phone); Employees: Deb Bivighouse, Lora Ryan, Kevin Noyes, Laura Mae Brackett, Colton Bivighouse; Guests: Charlie & Laura Kenney, Kent Smallwood, Dennis Brackett, Cody Brackett, Randy Butler
2. Gregg moved and Nate seconded with all in favor to sign warrants #4 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. New Business/Old Business
 - a. Engineering Study Update – Randy Butler from Dirigo gave a presentation of the plans that he has drawn up for the sidewalk project and rec department (see attached). He has not drawn up plans for the library, but the foundation is the major concern area. He will have a write up for the next meeting.
 - b. Paving 2021 plan (if available) – not available
 - c. Efficiency Maine Rebate program – consensus to not pursue heat pumps for the garage based on recommendations that they are not the best option. Will pursue quotes for LP heaters and discuss at next meeting.
4. Department Updates
 - a. Highway – Jim Lord got approval from DOT and CDBG that the generator does not need a building, and can be put on a cement slab. Gregg feels that there is still a need for 2 generators and Kevin will look into this. Kevin has been discussing with Jim cell services versus the current radio system for the sewer plant.
 - b. Office
 - i. Marty moved and Gregg seconded with all in favor to appoint Carolyn Ryan, Kent Smallwood, Linda Willett and Brianne Noyes election clerks for 2 year terms.
 - ii. Gregg moved and Nate seconded with all in favor to appoint Lora Ryan as Registrar of Voters for a 2 year term.
 - c. Finance
 - i. Preliminary budget discussion – Marty moved and Nate seconded with all in favor to hold a budget workshop on Thursday Feb 25 at 6:30; public can participate via zoom.
5. Planning Board
 - a. Subdivision Ordinance update- will be discussed on 3/3/2021
 - b. Selectmen signed the letter of support for the application for acceptance in the Rivers, Trails, and Conservation Assistance program.
6. Selectmen Comments

- a. Gregg spoke with John from the mining outfit who is looking for a letter of support from the Town. Gregg will give him Lora's email address so this can be drafted.
- b. Nate spoke with Bragdon Energy who will quote LP heating for the Town Garage.
7. Public Comment - none
8. Gregg moved and Nate seconded with all in favor to enter into executive session under 1 M.R.S.A. § 405(A) for personnel issues; departmental salaries. Out at 8:06pm
9. Action if necessary – Gregg moved and Nate seconded with all in favor to incorporate the department salaries as discussed in executive session into the department budgets; pay to be retro-active after town meeting.
10. Gregg moved and Nate seconded with all in favor to adjourn at 8:06pm.



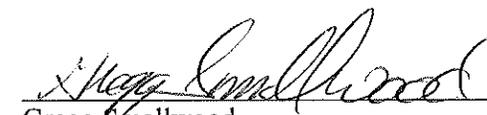
Chairman Martin McCarthy



Lana Tucker



Nathan Richardson



Gregg Smallwood

Town of Patten

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Board of Selectmen
Wednesday March 3, 2021

Minutes

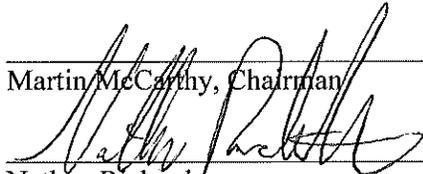
(These minutes are not verbatim)

1. Marty called the meeting to order at 6:32pm. In attendance: Marty McCarthy, Gregg Smallwood, Lana Tucker, Nate Richardson, Deb Bivighouse, Lora Ryan; via zoom: Laura Mae Brackett, Doris DeRespino, Kevin Noyes, Rae Bates, Linda Lyons, Kent Smallwood, Julie Buhler, Randy Butler, Dennis Brackett
2. Gregg moved and Nate seconded with all in favor to sign warrants #5 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. New Business/Old Business
 - a. Planning Board – Subdivision Ordinance update – Marty moved and Nate seconded with all in favor to table this item.
 - b. Engineering Study Update – Randy Butler spoke regarding the progress made so far (attached). He asked the Board to consider the court size for the Rec Dept. and would like general feedback from the Board to the general layout once they have had more time to consider the plans. He will bring more price estimates. Rae Bates spoke that in speaking with some other Library Board members, they would like some additional storage space considered in the plans for a new library building.
 - c. Paving 2021 plan (if available) – Marty spoke with Dave Dubois who will be able to attend a meeting through zoom as soon as he returns from vacation. His crew will be ready to pave Barelyville Rd as soon as the frost is out.
4. Department Updates
 - a. Library – Doris has asked for entry into the library to swap out books and finish picking up at the library. Arrangements will be made for people to pick up books at the town office, once the weather warms up so the steps can be cleaned off.
 - b. Highway – the road bans will be put on this week. Heating quotes will be tabled until the 3/17/2021 meeting.
 - c. Office- Gregg moved and Marty seconded with all in favor to allow Laura Mae to destroy the meeting tapes according to the state disposition schedule. Deb, Lora, and Laura Mae will have a phone conference with Trio to discuss options for Trio Web upgrade.
 - d. Finance – Gregg moved and Lana seconded with all in favor to close the ambulance reserve savings account and deposit the funds into the ambulance checking and when the ambulance reserve CDARS account matures to transfer those funds into that CDARS account. Marty moved and Gregg seconded with all in favor to close the Rec Gift Savings Account (balance of \$20) and deposit the funds into the town operating checking account.
 - e. Lora asked if it would be ok to buy pizza for the Covid clinic volunteers with Petty Cash money; no opposition
5. Selectmen Comments – Gregg is pleased with how everything is going in the office. Nate was contacted by a lawyer representing a client who is interested in creating an adult use marijuana

facility in Patten. Clarissa Porter, code enforcement, was made aware of this and will speak with lawyer. Marty said there is going to be a car parade for Madelyn Porter's 100th birthday on Sunday March 14 at 1pm (posters will be around town).

6. Public Comment – Kevin would like the town to consider becoming a 2nd Amendment favorable community. No opposition into Kevin and Lora looking into this. Rae asked if there is a list of roads for paving. Barleyville and Katahdin Extension are both ready. She also asked to be told when the sidewalk work begins so the Main Street flowers can be removed.
7. Gregg moved and Nate seconded with all in favor to adjourn at 8:05pm.

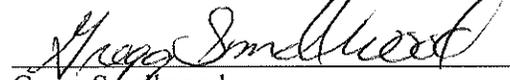
Martin McCarthy, Chairman



Nathan Richardson

Lana Tucker

Lana Tucker



Gregg Smallwood

Town of Patten

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Board of Selectmen

Wednesday March 17, 2021 6:30pm

Minutes

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1. Lana called the meeting to order at 6:33pm. In attendance: Selectmen Lana Tucker, Nate Richardson, Gregg Smallwood (absent: Marty McCarthy); Finance Director Deb Bivighouse, Town Clerk Lora Ryan; via zoom: Highway Foreman Kevin Noyes, Deputy Town Clerk Laura Mae Brackett, Rec Director Tabby Loukeris, Librarian Doris DeRespino; guests: Linda Lyons, Cody Brackett, Rae Bates, Jessica Cullen, Dennis Brackett, and Kent Smallwood
2. Gregg moved and Nate seconded with all in favor to sign warrants #6 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes.
3. New Business/Old Business
 - a. Engineering Study Update – no update
 - b. Garage Heating – Nate moved and Gregg seconded with all in favor to accept the quote from Bragdon Energy for heating system at the town garage. Nate moved and Lana seconded with all in favor to accept the quote from Bragdon Energy for heating system for the Ambulance Department.
4. Department Updates
 - a. Rec Dept – Tabby is working on a report for the town report and welcomes any and all comments. She has looked at the budget and feels it is a good budget. Gregg moved and Nate seconded with all favor to allow a spring softball program; providing that all Covid guidelines will be followed. Jessi said she will be looking to the high school teams for guidance for Covid compliance since the MPA sets those rules. Nate moved and Gregg seconded with all in favor to allow Little League to use our field and have a season this year.
 - b. Highway/Utilities – Kevin is taking classes to keep up with his licenses. He talked with Rob Brownlee regarding taking down the Christmas decorations and stressed they need to come down ASAP. Jim Lord called regarding the pump at the Gardner St pump station. Kevin told him to go with raised impellers. Gregg said that's what the original plans were and is upset that Jim keeps trying to change the plans. Kevin thinks it is because prices keep going up, but feels that we need to get it done right. Jim will have more price figures. Kevin asked about the budget – didn't see new computer or internet. Deb said there is a laptop available at the town office and we will get an external hard drive for it if needed. Kevin feels that an additional \$500 is needed to purchase the tires, but feels that he can make it work within the budget.
 - c. Fire – will be taking a CPR/First Aid course on March 28, 2021
 - d. Office – Laura Mae sent out delinquent notices for water and sewer accounts. Continuing to clean out and dispose of files according to the disposition schedule and re-organizing files in the cabinets. Laura Mae has started a sewer research project so we have some up-to-date information on the sewer users, and who the sewer lines go by as potential users. The auditor addresses this as a concern area every year in the audit. Lora has been taking a look at the personal property outstanding and has discovered several businesses that are no longer in business with outstanding balances. She feels these are uncollectable. Gregg moved and Nate seconded with all in favor to implement a policy that in order to be an eligible bidder on any town project, you must have your taxes and utilities current; putting a payment plan in place retaining final payment until all bills are current with the town. The board was in agreement to write off the accounts that are no longer in business. Lora will send reminder notices to the other accounts.
 - e. Finance – The Trio Web upgrade contracts have been signed and we are waiting for implementation. We decided to keep QuickBooks for payroll as the renewal for one license was much less expensive than to include payroll in the new Trio program. Laura Mae has been working with Spectrum to get phone and

internet service at the Town Office. Consolidated cannot provide us with what we need for Trio Web. The Budget Committee met and approved the budget with a change to the Library Building Reserve and Rec Building Reserve. These two reserve accounts will be combined into a Culture and Recreation Reserve so the Board will have discretion to use these funds for more than building needs if opportunities arise this year for these programs. The Ambulance budget was not presented to them. Gregg moved and Lana seconded with all in favor to approve the Ambulance Budget as presented. The Budget Committee will meet on Monday to approve this as well. The 2020 Audit is at the partner level for approval. We are pushing for a final copy available for the Town Report. Draw #2 for the CDBG grant was submitted, money received, and payment made to Dirigo. Waiting for the DEP portion. The financial portion of the 2020 PUC report has been sent to the auditor for completion. Lora and Deb have done an extensive search regarding how Hydrant Rental is calculated. Chapter 69 of the PUC rules and regulations state that Fire Protection Fees (Hydrant Rental in essence) can be no less than 6% and no more than 30% of the gross revenue of the water department. The \$10,000 proposed this year fall into that percentage. Lora is still awaiting an answer from PUC as to whether or not the Water Dept has a waiver in place to allow a higher amount. There is nothing in writing to be found at the office. Deb discussed the Town Manager form of government verses the Administrative Assistant form. There are several openings across the state for town managers, so this is not a situation unique to Patten. A public hearing and a vote at town meeting would be needed to change forms.

5. Selectmen Comments - none

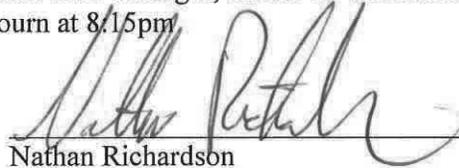
6. Public Comment

- a. Kevin remarked that Lora and him are working on the 2nd Amendment Sanctuary Ordinance and will have more information at the next meeting. This will also require a public hearing and town meeting vote.
- b. Linda Lyons asked about the Culture and Recreation Reserve. It was explained that this is separate from the individual budgets for the library and rec dept. She also wanted to remind the Board that the houses the sewer lines run by that are not connected are grandfathered until their system fails. Deb assured her that all legal documents would be looked into if a change to the Ordinance would be proposed.
- c. Dennis Brackett wanted to compliment the office staff on the progress that has been made in the last year. He said he was happy to see the new policy regarding bidding and current town bills. He commented that the system currently in place at the town office is working, and feels that a change from town manager style of government would work.
- d. Rae Bates asked if MMA had someone available that could present to the community what changes would occur under a new form of government. Deb and Lora assured her that information would be made available to the public, and this has been an ongoing discussion/consideration with the Board for several months. We have put the system in place, and have been testing it, and so far there are no issues.

7. Gregg moved and Nate seconded with all in favor to adjourn at 8:15pm



Lana Tucker, Vice Chair



Nathan Richardson



Gregg Smallwood

Town of Patten

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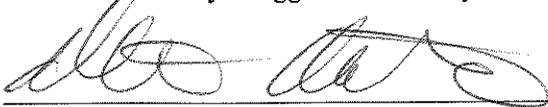
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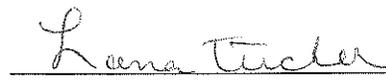
Board of Selectmen
Wednesday March 31, 2021 6:30pm

Minutes
(these minutes are not verbatim)

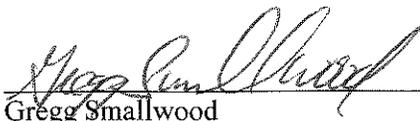
1. Marty called the meeting to order at 6:30 pm. In attendance: Marty McCarthy, Lana Tucker, Gregg Smallwood (absent: Nate Richardson), Finance Director Deb Bivighouse, Town Clerk Lora Ryan; public via zoom: Laura Kenney, Public Works Kevin Noyes, Linda Lyons, Becky Phillips, Rae Bates, Dave Michaud, Kent Smallwood, Doris DeRespino, Becky Boone, Dennis Brackett, Janice Dancer
2. Gregg moved and Lana seconded with all in favor to sign warrants #7 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes (Nate reviewed and signed earlier in the day)
3. Library Committee – (see attached minutes from meeting) Gregg moved and Lana seconded with all in favor to allow the trustees to seek a 501 (c) 3 status. Doris asked for permission to reach out to Tom Chase who set up the library web page and ask for his credentials and passwords so they can take over the webpage.
4. New Business/Old Business
 - a. Lana moved and Gregg seconded with all in favor to hold a special selectmen meeting next week
 - b. Gregg moved and Lana seconded with all in favor to allow Lora to sign the Rockabema Grant application.
5. Department Updates
 - a. Kevin – the latest sewer upgrade drawings are at the town office. It does include a second generator on Gardner St as well, but the specs may have to be looked at if bids come in too high. A work order change can be done if bids are high/low. Bid opening will be May 3 via zoom, and will be voted on at the next selectmen meeting.
 - b. Deb – the engineering funds for the rec and library have all been expended. The 3rd draw for the sewer grant was done. The draft of the 2020 audit is done and is being reviewed. The Town Warrant is being finalized.
 - c. Laura Mae sent out delinquent water and sewer notices. Colton will do the meter reads and Laura Mae will enter them. The 2nd Qtr commitment and warrant will be ready for the meeting on the 14.
6. Selectmen Comments
 - a. Gregg asked if library books could be stored where the backhoe is currently stored. It was agreed this will be a space to look at.
 - b. Marty is happy the library trustees are pursuing new opportunities that do not involve taxation.
7. Public Comment
 - a. Kevin asked about the 2nd Amendment Sanctuary. It will be discussed at the next meeting.
 - b. Rae asked about the flowers on Main Street. We do not have a construction schedule yet for the sidewalk project, so she will have the flowers planted in buckets and put out later.
8. Motion by Gregg and second by Lana with all in favor to adjourn at 7:25pm.



Chairman Martin McCarthy



Lana Tucker



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

Website: www.pattenmaine.org

Board of Selectmen

Special Meeting

Wednesday April 7, 2021 6:30pm

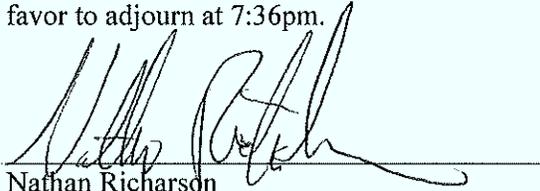
Minutes

(these minutes are not verbatim)

1. Marty called the meeting to order at 6:30. In attendance: Selectmen Martin McCarthy, Gregg Smallwood, Nate Richardson, (absent: Lana Tucker) Finance Director Deb Bivighouse, Town Clerk Lora Ryan; public via zoom: Dennis Brackett, Linda Lyons
2. Town Meeting Warrant approval – Gregg moved and Marty seconded with all in favor.
3. Public Comment - none
4. Motion in Executive session under 1 M.R.S.A. § 405 (6)(C) to discuss foreclosed properties at 6:37 by Gregg and second by Nate with all in favor. Out at 7:35pm.
5. Marty moved and Gregg seconded with all in favor to have the Tax Collector Lora Ryan mail letters to the former owners of the properties the Town acquired for non-payment of 2018 tax liens notifying them that they have forfeited their rights to the property on March 27, 2021.
6. Motion by Gregg and second by Nate with all in favor to adjourn at 7:36pm.



Chairman Martin McCarthy



Nathan Richardson



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

Website: www.pattenmaine.org

Board of Selectmen

Wednesday April 14, 2021 6:30pm

Minutes

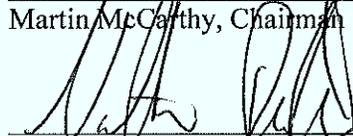
(these minutes are not verbatim)

1. Marty called the meeting to order at 6:32pm. In attendance: Selectmen Marty McCarthy, Lana Tucker, Gregg Smallwood, Nate Richardson; Finance Director Deb Bivighouse, Town Clerk Lora Ryan; Elizabeth Anderson; via zoom: Public Works Director Kevin Noyes, Deputy Town Clerk Laura Mae Brackett, Laura Kenney, Cody Brackett, Linda Lyons, Kent Smallwood
2. Gregg moved and Lana seconded with all in favor to sign warrants #8 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. Marty made an adjustment to the agenda, moving item #8 and 9 next. Gregg moved and Nate seconded with all in favor to go into executive session under 1 M.R.S.A. section 405 (6)(C) to discuss a foreclosed property at 6:33pm. Out of executive session at 6:40pm. Marty moved and Gregg seconded with all in favor to allow the former owner of the foreclosed property discussed in executive session to pay all taxes, interest, and costs to date and issue a Quit Claim Deed upon full payment.
4. New Business/Old Business - none
5. Department Updates
 - a. Office
 - i. Request by customer to receive a refund for excise tax on registration due to mil rate improperly calculated due to not registering vehicle for a year. Selectmen want Lora to check with motor vehicles if excise tax must be paid even if they don't register the vehicle for a year.
 - ii. Marty moved and Gregg seconded with all in favor to sign the Animal Control Officer contract for 2021.
 - iii. Marty moved and Gregg seconded with all in favor to sign the 2nd qtr water and sewer commitments and warrants for collection.
 - iv. Town report proof looked good, so it is in print. Lora will pick up on the 22.
 - v. Gregg moved and Nate seconded with all in favor to process registrations for the Town of Mount Chase from April 21, 2021 to May 20, 2021.
 - vi. Request for mowing bids will go out for bids to be returned April 28, 2021.
 - vii. Decision to table the 2nd Ammendment Sanctuary Resolution
 - viii. Gregg moved and Marty seconded with all in favor to allow T-ball and 1st Pitch.
 - b. Finance
 - i. Trio is in the process of uploading our data to separate into the 3 separate towns.
 - ii. Spectrum will be here on the 27 to install phone and internet at the town office, giving us higher internet speed, free long distance and voice mail; increasing our savings
 - iii. Preparing for Hersey town meeting next; FYE2020 audit is being done

- iv. Just got the library rehab cost estimates; wanted to share with Selectmen first and will share with the Library Trustees as well. Deb will also pass on the federal and state ADA requirements to the Library Trustees for their information.
- c. Public Works
 - i. Kevin has spoken with Jim Lord and the construction bids are out and will be opened in a zoom meeting on 5/5.
 - ii. Heat at library and rec building should be shut off
 - iii. Kevin gave Colton a list of spring projects
 - iv. We are on the list for street sweeping
 - v. Paving will be discussed at a later meeting
 - vi. Marty said that Colton has requested time off this weekend and needs coverage. John Roy has agreed. Marty feels consideration for on-call pay needs to be given.
 - vii. Colton feels some gravel in the really bad spots on the Barleyville road could be done. Gregg will donate the gravel.
- 6. Selectmen Comments
 - a. Lana – 4 firefighters have been CPR & First Aid certified
 - b. Gregg asked how trailers on a marijuana farm would benefit the town if trailers are no taxable. Nate will share the plans from the owner at the next meeting.
 - c. Nate wanted to express how smoothly the COVID shot clinics are run. It is important to recognize those who have taken the lead on the program.
- 7. Public Comment
 - a. Cody asked where the spots were on the Barleyville Road. Marty said it is where some culverts have dropped. Cody was concerned that gravel over existing pavement will cause an underwash affect when new pavement is done. He also feels the 2nd Amendment Sanctuary Resolution requires bid discussion and serious consideration.
 - b. Kevin mentioned the water can now be shut off at the Rec as it was on only for the heat.
- 8. Gregg moved and Nate seconded with all in favor to adjourn at 7:37pm



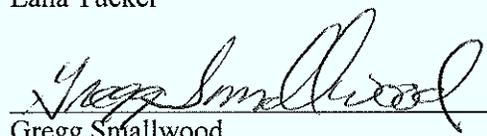
 Martin McCarthy, Chairman



 Nathan Richardson



 Lana Tucker



 Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765
Phone: 207.528.2215 Fax: 207.528.2055
Website: www.pattenmaine.org

Board of Selectmen
Wednesday April 28, 2021 6:30pm

Minutes
(these minutes are not verbatim)

1. Marty called the meeting to order at 6:30pm. In attendance: Selectmen Marty McCarthy, Lana Tucker, Gregg Smallwood, and Nate Richardson; Town Clerk Lora Ryan, Finance Director Deb Bivighouse; via zoom: Deputy Clerk Laura Mae Brackett, Public Works Dir Kevin Noyes, Robyn Saunders, Kent Smallwood, Dennis Brackett, Mike Martin, Jen Benn, Jeff Lawlor, and Laura Kenney
2. Gregg moved and Nate seconded with all in favor to sign warrants #9 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. Motion into executive session under 1 M.R.S.A. § 405 (6)(C) to discuss foreclosed properties at 6:33pm by Gregg and second by Nate with all in favor. Out at 6:49. Motion by Lana and second by Gregg with all in favor to sign the Quit Claim deeds for the 2 properties discussed in executive session. Motion into executive session under 1 M.R.S.A. § 405(A) for personnel issues at 6:51 by Lana and second by Gregg with all in favor. Out at 6:57. No action taken.
4. New Business/Old Business
 - a. Mowing Bid Opening – Motion by Marty and second by Nate with all in favor to accept the bid of Cutting Edge for \$22,000 for contract #1, \$6500 for contract #2, and \$2200 for contract #3
 - b. Liquor license renewals – Gregg moved and Marty seconded with all in favor to sign the liquor license renewals for Flatlanders and Katahdin Brew Works (this is just renewing their signatures from the application they filed last year).
 - c. Excise tax reimbursement – excise tax will be reimbursed to the registrant who was charged the incorrect mil rate resulting from not registering their vehicle for one year (Lora was told by State of Maine Property Tax Division that it is a law enforcement matter, not a town matter and she should be charged the 3rd mil rate)
 - d. Paving 2021 – Motion by Gregg and second by Lana with all in favor to accept the proposal by B&B Paving for \$227,841 (attached)
5. Department Updates
 - a. Kevin – Colton is working on the spring cleaning chores; cemetery barriers can come down after May 1. Marty asked about the road bans – it will still be a couple of weeks as there is still frost. Kevin asked about the fill on Barleyville Road and Gregg said it was done.
 - b. Lora – Nate moved and Gregg seconded with all in favor to sponsor a flower box on Main Street that Green Valley Association tend to. Gregg moved and Nate seconded with all in favor to allow Lora to sign the Patten ATV Club Grant when it is ready to be submitted. Lora reminded everyone of the Municipal Officers Election taking place tomorrow and town meeting on Friday.
 - c. Deb – gave Selectmen a fund balance chart based on Chester Kearney audits over a 10 year period. She has emailed Jim Lord for an update on the grant status so information

may be available at town meeting. Green Valley Association has called the office and asked if there were ways the clients could contribute to the Town. She asked if someone would be available through supported employment to clean the Town Office one day a week and if they would be available to place the flags at the cemetery. Deb asked everyone in attendance to think of other ways.

6. Selectmen Comments

- a. Nate has spoken with Bragdon and they are ready to install the heating system at the Town Garage; just awaiting town meeting approval
- b. Marty saw that an Aroostook County town is advertising their foreclosed properties for sale on Zillow. The Town has been told in the past that we can't do this, so maybe the law has changed. This will be looked into further.
- c. Gregg suggested that Colton hit the bad spots on the Town streets and maybe the streets won't have to be swept this year.
- d. Nate said that Charlie Williams who is proposing to have a medical marijuana grow farm on the Shin Pond Road would like to come speak to the Board regarding his plan.
- e. Agreement that the meetings can now be held in person at the Town Garage

7. Public Comment - none

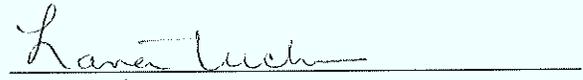
8. Gregg moved and Nate seconded with all in favor to adjourn at 7:44 pm.



Chairman Martin McCarthy



Nathan Richardson



Lana Tucker



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

Website: www.pattenmaine.org

Board of Selectmen

Wednesday May 12, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes

(these minutes are not verbatim)

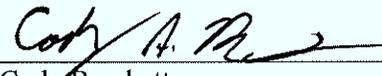
1. Marty called the meeting to order at 6:30pm. In attendance: Selectmen Marty McCarthy, Lana Tucker, Gregg Smallwood, Nate Richardson, Cody Brackett; Lora Ryan Town Clerk, Laura Mae Brackett Deputy Town Clerk, Kevin Noyes Public Works, Becky Phillips, Charlie Williams
2. Gregg nominated Marty as Chairman; second by Lana; all in favor
3. Gregg moved and Nate seconded with all in favor to sign warrants #10 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
4. Planning Board – Subdivision Ordinance Update
 - a. Gregg moved and Marty seconded with all in favor to reject the proposed changes to the Subdivision Ordinance
5. Appointments
 - a. Gregg moved and Nate seconded with all in favor to appoint Lora Ryan as Town Clerk, Tax Collector, Treasurer, Treasurer Water/Sewer, Treasurer Ambulance, Vital Records Clerk, Motor Vehicle Clerk, IF&W Clerk; Utilities Clerk; Peter DiCentes as Animal Control Officer; Rae Bates and Billie Jo McGraw as Planning Board Associate Members; David Michaud and Edward Noyes as Cemetery Trustees; and Rae Bates and Donald Adams as Board of Tax Review Members.
6. New Business/Old Business
 - a. Charlie Williams gave a presentation on the recreational cannabis farm he is proposing to build on property he has purchased on the Shin Pond Road. He will produce medical and recreational and sell it down state. He currently operates in the “grey market”. When asked how this will benefit the town, other than employment opportunities, he replied he would have to find a way “under the table”. He will grow and process in trailers on the property that will be quick disconnect hooked to water from the pond and electricity. He will have a septic system that will handle any run-off from production. He has not applied for any licenses. He proposed an Ordinance drawn up by his lawyer that mirrors one from Waterville.
 - b. Watershed Protection Signs – Table
 - c. Gregg moved and Marty seconded with all in favor to appoint Deb Bivighouse and Lora Ryan to serve as representatives to NMDC.
 - d. The request for bid proposals for the sidewalk project has been advertised in the Bangor Daily News. The Selectmen would like them mailed to D&D Paving, Emery Lee, Steelstone, B&B Paving, and Keyes Paving.
7. Department Updates
 - a. Kevin – Road Grading needs to be put out to bid. Bid requests will be mailed to Frank Landry & Sons, Scott Willett, HC Haynes, and TBC Excavation; stressing they must comply with all specs. Road bans can be taken down on all roads but the dirt ones. The

Sewer Project bid came in about \$100,000 over budget. Jim Lord recommends to eliminate the Gardiner Street Pump Station. He will work with the contractor to bring the costs within the budget. B&B has their equipment on Barleyville Road to begin work. Marty moved and Nate seconded with all in favor to pay them an additional \$1,980 for cost over-run due to fuel price increase.

- b. Lora – Budget Validation Referendum Elections for RSU#89 and RSU#50 are on June 8 and June 15. This falls on Tuesdays. Gregg moved and Marty seconded with all in favor to close the town office on these days and be open on the June 10 and 17.
8. Selectmen Comments
- a. Marty would like Colton to find the property markers for the former Sommers property on Frenchville Road and the former Ordway property on Shin Pond Road. A question was raised if it is legal to put in a deed that the ATV trail must remain.
9. Public Comment
- a. Becky Phillips asked if the town could tax trailers as personal property if they are on a property as a building. This is being looked into with MMA Legal.
10. Gregg moved and Nate seconded with all in favor to adjourn at 7:39pm.

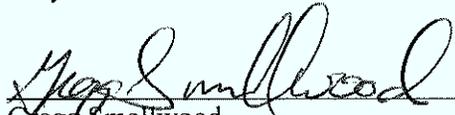


Chairman Martin McCarthy

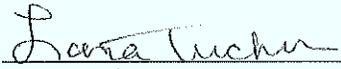


Cody Brackett

Nathan Richardson



Gregg Smallwood



Lana Tucker

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

Website: www.pattenmaine.org

Board of Selectmen

Wednesday May 26, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes

(these minutes are not verbatim)

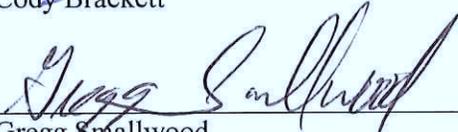
1. Marty called the meeting to order at 6:36pm. In attendance: Selectmen: Marty McCarthy, Lana Tucker, Gregg Smallwood, Cody Brackett, and Nate Richardson; Town Clerk Lora Ryan, Finance Director Deb Bivighouse, Deputy Town Clerk Laura Mae Brackett; Public Works Kevin Noyes, Code Enforcement Clarissa Porter; Public: Rae Bates, Dave Michaud, Peter Jamieson, Ron Blum, Laura Kenney, Mary Alice Mowry, Jan Dancer, Kent Smallwood, Bryan Buhler, Julie Buhler, Joel Fitzpatrick
2. Gregg moved and Lana seconded with all in favor to sign warrants #11 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes.
3. Gregg moved and Marty seconded with all in favor to sign RSU#89 District Budget Referendum Warrants.
4. Library Trustees: Rae Bates gave a presentation on what the Trustees have been working on. They are working on the application to become a 501 (c)(3). Marty moved and Gregg seconded with all in favor to have them pursue becoming a 501 (c)(3). It was mentioned that the Planning Board has applied for a grant through the National Park Service which would provide a person to do strategic planning on behalf of the town. The Board agreed to work with the Trustees to have a limited library in the interim.
5. Planning Board: The Planning Board spoke regarding the proposed changes they drafted regarding the Subdivision Ordinance. They are trying to make it more consistent with current law. Representatives from the Selectboard and the Planning Board will meet on Sunday June 13 at Katahdin Brew Works and discuss/compare the existing ordinance and proposed changes so everyone understands what changes are proposed.
6. Bid Opening – Road Grading: No bids received. Marty asked the Board's permission to find someone who will do it within the budget limits.
7. New Business/Old Business
 - a. Marty moved and Gregg seconded with all in favor to appoint Joel Fitzpatrick as a Budget Committee Member for a 2 year term.
 - b. The gate on the fence at the basketball court needed to be put back in place and Deb and Colton took care of this.
 - c. Gregg said a portapotty was needed at the Ballfield, and he has paid for it.
 - d. Barleyville Road paving is almost complete. Colton will fix any areas of gravel on the edges he feels need to be leveled out.
 - e. Flower boxes will be planted by KHS National Honor Society and will be put on Main Street. They can be taken off when the sidewalk project starts.
8. Department Updates

- a. Lora - The Mount Chase Gentlemen's Club donated a new American flag for the town office. They will be donating a spotlight for the flag pole. Green Valley Association clients placed the flags on the cemetery graves.
 - b. Deb - doing lots of IT work with the security cameras (re-deploying cameras from the rec to up-date our security) and getting computers ready for the Trio Web upgrade. She has placed UPS on each workstation and on several printers to prevent loss.
 - c. Kevin - Gregg moved and Marty seconded with all in favor to approve the recommendations as written in Jim Lord's email of 05/25/2021 (attached). Calcium has been ordered.
9. Selectmen Comments
- a. A complaint was received from a citizen regarding the Happy Corner Road. Marty spoke with the gentleman, and he was just really frustrated with the situation and is not asking for reimbursement. The Happy Corner Road section will be looked at when it will be graded.
10. Public Comment
- a. Rae Bates asked if the Board has thought about when they will meet with the town regarding the status of the Library. Marty replied that the Board has no direction yet.
 - b. Peter Jamieson (Executive Director of the Katahdin Regional Development Board) introduced himself and made the Town aware of Congressional Funds that have just been released with a deadline of June 1. The Rec Department and the Library may be potential projects. He will meet with Deb and Lora tomorrow and discuss further.
11. Gregg moved and Marty seconded with all in favor to adjourn at 7:59pm.

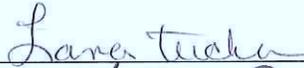
Chairman Martin McCarthy



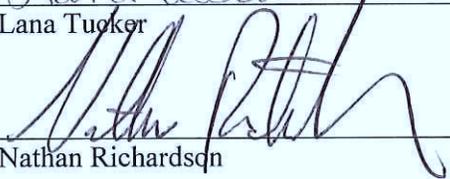
Cody Brackett



Gregg Smallwood



Lana Tucker



Nathan Richardson

Town of Patten

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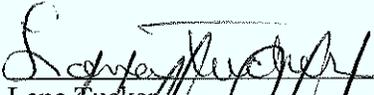
Board of Selectmen
Wednesday June 9, 2021 6:30pm
Public Works Garage, 21 Katahdin Street

Minutes
(these minutes are not verbatim)

1. Lana called the meeting to order at 6:33pm in the absence of Chairman Marty McCarthy. In attendance: Selectmen Lana Tucker, Gregg Smallwood, Nate Richardson, Cody Brackett; Town Clerk Lora Ryan, Finance Director Deb Bivighouse, Deputy Town Clerk Laura Mae Brackett, Public Works Director Kevin Noyes; Guests: Kent Smallwood
2. Agenda adjustment to add Executive Session after public comment.
3. Gregg moved and Nate seconded with all in favor to sign warrants #12 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
4. New Business/Old Business
 - a. Katahdin Brew Works has asked for the Board to sign and extension to their liquor license to allow for outdoor seating. The Board signed.
 - b. Lora told the Board about 3 complaints the office has received regarding the streets not being swept.
 - c. A resident asked at the office if the crosswalks will be painted.
 - d. A citizen asked about the new cemetery section and what needs to be done to start selling lots. The Cemetery Committee will be contacted to work out the layout, where the road will be, review the policy and add new section to it, review the cremation policy. How this will be paid for needs to be looked into.
 - e. The Heating Fuel contract is expired. The consensus of the Board was to hold off putting out to bid.
 - f. Sidewalk project – Gregg moved and Nate seconded with all in favor to accept the bid of Manter Construction for the sidewalk project.
 - g. The Sewer Contract will be signed on June 23 at 1pm at the Town Office.
 - h. Deb has emailed Peter Jamieson and he has put in an application for Congressionally Directed Spending on behalf of the Town for the Rec Building. His supervisors didn't feel the Library was a good fit for this project. He did not have an idea when we would find out if we are getting the money.
 - i. We are still moving forward with Trio Web, but it's looking like we won't be live until August. Harris Support is waiting for Motor Vehicle approval.
5. Department Updates
 - a. Scott Willett is grading the roads. Colton will be doing the calcium.
6. Selectmen Comments
 - a. Gregg asked for information on a house on the North Road. Lora gave him what info we have at the office.
 - b. Nate commented that his customers have been commenting on how busy the downtown area is and he is pleased with how Patten has been responding. Deb is concerned about

our certified ratio because of the high sales that have been occurring. We are getting to the point that we need a town wide re-valuation.

- c. Nate said that Charlie is moving ahead with his business plan and will be moving more trailers onto the property. How to proceed with the marijuana ordinance was discussed and decided that we need to have a lawyer review and tell us what our next step should be. Clarissa has been in contact with a lawyer from MMA regarding this. Deb will reach out to MMA.
 - d. The question was asked if ordinances are created or amended if existing conditions are grandfathered. It would depend on the ordinance.
7. Public Comment
- a. Kent asked if there is any news on the Webb Brook project. The contract has been awarded, but according to MDOT not time frame has been set.
8. Motion into executive session under 1 M.R.S.A. section 405 (A) to discuss personnel issues at 7:29 by Gregg and seconded by Lana with all in favor. Out at 8:04pm.
9. Action taken
- a. Motion by Gregg and second by Lana with all in favor to advertise for a part time public works helper.
 - b. Motion by Gregg and second by Nate with all in favor to look at contracting painting the cross-walks.
 - c. Motion by Gregg and second by Nate with all in favor to look at renting equipment to have the streets cleaned by our public works department.
 - d. Motion by Gregg and second by Nate with all in favor to look at contracting someone to patch the roads.
 - e. Motion by Gregg and second by Nate with all in favor to have Kevin do administrative work only at 20 hours a week.
10. Motion by Gregg and second by Nate with all in favor to adjourn at 8:06.



Lana Tucker



Nathan Richardson



Cody Brackett



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

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Website: www.pattenmaine.org

Board of Selectmen

Wednesday June 23, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes

(these are not verbatim)

1. Marty called the meeting to order at 6:34pm. In attendance: Selectmen Martin McCarthy, Cody Brackett, Lana Tucker, Nathan Richardson, Gregg Smallwood; Town Clerk Lora Ryan, Deputy Clerk Laura Mae Brackett, Public Works Kevin Noyes, Guests: Rae Bates, Dave Michaud, Julie Buhler, Linda Lyons, and Kent Smallwood.
2. Gregg moved and Nate seconded with all in favor to sign warrants #13 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes.
3. New Business/Old Business
 - a. Library Trustees – Rae Bates spoke on behalf of the Trustees. They will be looking for the Selectmen support of the full funding for FYE2022. The Trustees have spoken with the Corriveaus and have permission to use the Corriveau funds for expenses not budgeted for this year. The 501(C)(3) they are forming will be a Foundation; it is not their intent to completely separate from the Town. The internet connection can be moved to the Museum with no charge. They want to be able to go into the Library and assess what they actually want to move.
 - i. Doris DeRespino has resigned as Librarian. This position will be posted with applications due July 6, 2021 by 4pm to the Town Office. The Trustees will meet with the Selectmen in Executive Session at 6:30 at the Selectmen Meeting to be held July 7, 2021 and review the applications.
4. Department Updates
 - a. E911 Addressing Officer – Randy Bossie will no longer be our E911 addressing officer. The Board would like to know if Clarissa Porter, CEO would be willing.
 - b. Deb, Lora, and Laura Mae have designed a Complaint Form to use at the Town Office. Complaints will be handled under Public Comment at the Selectmen Meetings.
 - c. 30-day Water Disconnect Notices have been mailed out.
 - d. 30-day Lien Notices for delinquent 2020 taxes have been mailed out.
 - e. There were 2 contract signings at the Office – the Sidewalk project and the Waste Water Upgrade project.
 - f. Kevin is updating the sewer connection book. He has a DEP inspection at the Sewer plant on Monday. The septage license needs to be renewed in November.
5. Selectmen Comments
 - a. Gregg – lots of interest in the Town owned land on the Shin Pond Road. Still need to mark the lines on the Frenchville Road property. The Selectmen would like the deeds to all tax acquired properties.
 - b. Marty attended the Planning Board meeting regarding the National Park Service Grant award. He has spoken to Cody Brackett who is willing to be a member of the Core Group for this project.

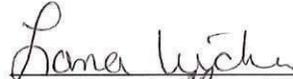
6. Public Comment

- a. Marty read a complaint letter from George and Janice Dancer regarding Frenchville Road. They request calcium be put down and want the road paved. Colton has already put down calcium on that road. The Board said another dose of calcium needs to be put down, the paving request will go in next year's budget, and additional calcium will be in next year's budget. Lora will send a letter.
- b. Cody asked if the reclaimed hot top from the interstate would be useful in Patten. Gregg stated that it stays loose and is hard on plowing.

7. Adjourn – motion by Gregg and second by Nate with all in favor at 7:50pm.



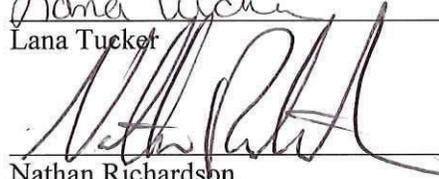
Chairman Martin McCarthy



Lana Tucker



Cody Brackett



Nathan Richardson



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

Website: www.pattenmaine.org

*****Special Meeting*****

Board of Selectmen

Wednesday October 6, 2021 6:30pm

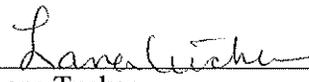
Public Works Garage, 21 Katahdin Street

Minutes (these are not verbatim)

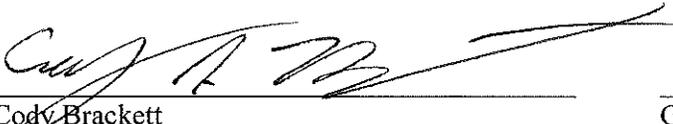
1. Nate called the meeting to order at 6:30. Present: Selectmen Gregg Smallwood, Lana Tucker, Nate Richardson, Cody Brackett (7:20), Town Clerk Lora Ryan, via phone Finance Director Deb Bivighouse
2. Motion by Gregg and second by Lana with all in favor to enter into executive Session under 1 MRSA section 405(6)(A) for personnel issues to interview candidate at 6:30pm. Out at 7:23pm
3. Action if any - none
4. Gregg moved and Lana seconded with all in favor to adjourn at 7:23pm.



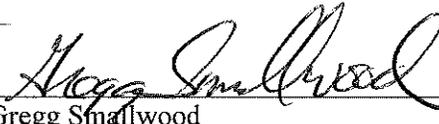
Chairman Nate Richardson



Lana Tucker



Cody Brackett



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

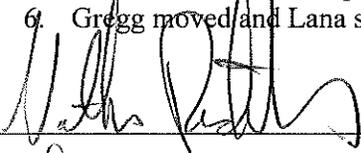
Website: www.pattenmaine.org

Board of Selectmen

Thursday October 14, 2021 6:30pm
Public Works Garage, 21 Katahdin Street

Minutes (these minutes are not verbatim)

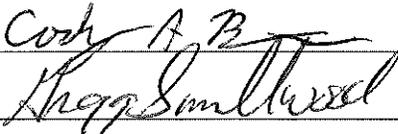
1. Nate called the meeting to order at 6:31pm. In attendance: Selectmen Cody Brackett, Gregg Smallwood, Lana Tucker, Nate Richardson, Finance Director Deb Bivighouse, Town Clerk Lora Ryan, Deputy Town Clerk Laura Mae Brackett; Guests: Rae Bates, Peter Jaimeson, Dennis Brackett, and Kent Smallwood.
2. Cody moved and Gregg seconded with all in favor to sign Warrants#21 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund, warrant for Special Town Meeting to be held Nov 2, 2021; 4th Qtr Water and Sewer Commitments & Warrants.
3. Rae updated the Board that the Library Committee has been getting rid of lots of books that are molded and unable to be cleaned. They need more volunteers to move items. They are getting ready to start the budget process for next year and would like a year-to-date account.
4. Nate moved and Gregg seconded with all in favor to enter into executive Session under 1 MRSA section 405(6)(A) for personnel issues to interview candidate at 6:35pm. Out at 8:43pm
5. Action if any – Special Selectmen Meeting next Wednesday 10/20/2021 at 6:30 to interview candidates and discuss personnel issues.
6. Gregg moved and Lana seconded with all in favor to adjourn at 8:45pm.



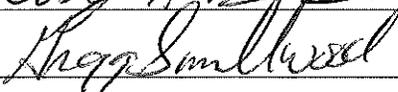
Chairman Nathan Richardson



Lana Tucker



Cody Brackett



Gregg Smallwood

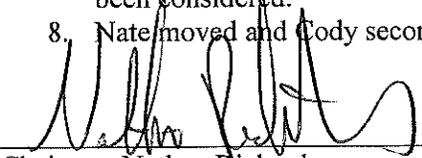
Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765
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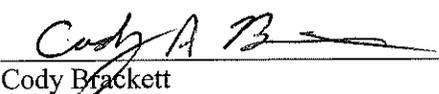
Board of Selectmen
Wednesday
October 27, 2021 6:30pm
Public Works Garage, 21 Katahdin Street

Minutes (these are not verbatim)

1. Nate called the meeting to order at 6:33pm. In attendance: Selectmen: Cody Brackett, Lana Tucker, and Nate Richardson; Finance Director Deb Bivighouse, Town Clerk Lora Ryan, Deputy Town Clerk Laura Mae Brackett, Public Works Director Kevin Noyes, Ambulance Director Ed Noyes; Members of the public: Dennis Kelly, Jackie Gilespe, Cody Gilespe, Darrell Mims Sr, Becky Phillips, Kent Smallwood, Mary Alice Mowry, Alicia Rodgerson
2. Motion by Lana and second by Cody with all in favor to sign warrants #22 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund; minutes
3. Motion into executive session under 1 MRSA section 405 (6)(A) for personnel issues at 6:34 by Nate and seconded by Lana with all in favor. Out at 6:45pm.
4. Motion by Nate and second by Cody with all in favor to hire Darrell Mims, Sr. as Town Manager.
5. Dept Updates
 - a. Ambulance – Ed expressed concern over staffing issues and contracting towns for next year. Ideas were discussed to recruit new ambulance employees. Darrell and Ed will meet with the town managers from the contracting towns soon and discuss the situation.
 - b. Kevin – two culverts that need watching; will be put into next year’s budget for fund for replacement; the water main project on Main Street was shut down by the town’s engineer over concerns with insulating the pipes properly (a qualified contractor needs to install); Deb asked if this will increase the engineering fees and Kevin said most likely by a few days; still waiting on pumps for the sewer upgrade; Manter came and fixed the areas of the sidewalks that were retaining water; they are looking for an additional \$500; Deb reminded everyone the project was to pave until the dollar amount was reached; Deb will email Dirigo that the Board feels the cost overage was due to engineering.
 - c. Front Office – preparing for the upcoming elections for the 3 towns; Lora mailed out 120-day compliance letters for tree growth properties
6. Selectmen Comments - none
7. Public Comment – Alicia Rodgerson expressed concern as a parent/community member/educator that there is no plan by the Town for a Rec program. Cody told her the town is in the process for a grant to fix the building. Alicia said she spoke with the school about using the elementary gym and it is in need of repair. The Sherman gym can be used as long as there is a member of the Sherman Rec present. Another option would be to combine a team with Sherman. The question was asked if there were coaches, and Alicia responded that a few names have been considered.
8. Nate moved and Cody seconded with all in favor to adjourn at 7:58pm.


Chairman Nathan Richardson


Lana Tucker


Cody Brackett

Town of Patten

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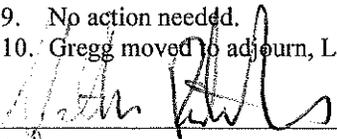
Board of Selectmen

Wednesday November 10, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes (these minutes are not verbatim)

1. Nate called the meeting to order at 6:33pm. In attendance: Selectmen Cody Brackett, Gregg Smallwood, Lana Tucker, Nate Richardson, Becky Phillips, Town Manager Darrell Mims, Finance Director Deb Bivighouse, Town Clerk Billie Doody, Deputy Town Clerk Laura Mae Brackett; Deputy Town Clerk Jacqueline Gillespie, Library Committee Member Rae Bates, Librarian Julie Buhler and Public Works Director Kevin Noyes. Guests: Kent Smallwood and Dennis Kelly.
2. Gregg moved and Lana seconded with all in favor to sign Warrants#23 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund; minutes.
3. Greg moved and Nate seconded with all in favor to approve and sign all new hire appointments and recommitment of taxes.
4. Library: Rae & Julie updated the Board that the Library Committee has been getting rid of lots of books that are molded and unable to be cleaned. They need more volunteers to move items. They are getting ready to start the budget process for next year and would like a year-to-date account. Deb requested the ARPA paperwork for the library. Looking at multiple grant options to apply for.
Finance: Deb is preparing for year end and starting to try and prepare for 2022 budget.
Water & Sewer: Kevin updated about construction on Main Street that the 1st coat of hot top has been done and 2nd coat to be done Thursday. Sidewalks may have to wait until spring to be done.
Recreation Department: Dylan Harris the Athletic Director of Katahdin High School has opened up the possibility of Rec programs being held at the high school. Alicia Rodgerson will be contacted by Nate Richardson about volunteering to coach and go over some possible programs to relay to Dylan Harris for discussion.
Ambulance: As of December 31, 2021 Patten Ambulance will no longer be servicing Sherman unless situation changes.
5. N/A
6. Nate spoke of the progress of the Library.
7. Public discussion of Ambulance services, wages and TBD business plan and also continued library discussion.
8. Executive session not needed.
9. No action needed.
10. Gregg moved to adjourn, Lana seconded with all in favor to approve. Adjourned at 7:32 pm.



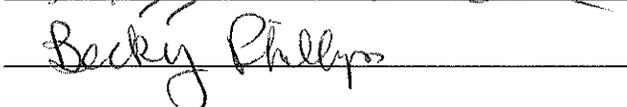
Chairman Nathan Richardson



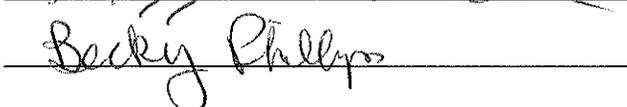
Lana Tucker



Cody Brackett



Gregg Smallwood



Becky Phillips

Town of Patten

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Website: www.pattenmaine.org

Board of Selectmen

Tuesday November 23, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes (these minutes are not verbatim)

1. Nathan called the meeting to order at 6:34pm. In attendance: Selectmen Gregg Smallwood, Lana Tucker, Nathan Richardson, Becky Phillips, Town Manager Darrell Mims, Town Clerk Billie Doody, Deputy Town Clerk Jacqueline Gillespie, Librarian Julie Buhler and Public Works Director Kevin Noyes. Fire Department Head John Roy and Ambulance Service Department Head Ed Noyes. Guest: Dennis Kelly.
2. Nathan Richardson moved and Becky seconded with all in favor to sign Warrants#24 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund; minutes.
3. John Roy-Fire Department; continued work on interior of building. Discussion about date and time of fire department meetings. Still looking for volunteers. Found instructor to give basic fire class if enough volunteers are found.
Ed Noyes- Ambulance; Discussion about service contracts for local municipalities, looking at doing 6 month contracts and raise prices accordingly. Ed has found possible couple new additions to the Ambulance service. Spoke about retirement sometime in the upcoming future (no date or time frame given).
Kevin Noyes-Water/Sewer; Christmas lights are going up soon.
Julie Buhler- Library; looking for more volunteers and trying to finish up with the old library building within the next couple weeks.
Billie Doody- Town Office; Lora Ryan needs to stay on as BMV Agent until the end of February 2022. Billie would have to be in Municipal government for 6 months to be able to take over as agent. Selectman voted to have Billie added to the Town bank accounts as an authorized signer (to sign checks). Greg moved, Becky seconded and all in favor.
4. N/A
5. N/A
6. Dennis Kelly spoke of lack of participation from people in town not taking part in selectman meetings.
7. Nathan moved to adjourn meeting and Becky seconded with all in favor to approve. Adjourned at 7:44 pm.



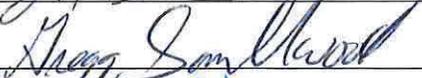
Chairman Nathan Richardson



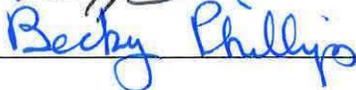
Lana Tucker



Cody Brackett



Gregg Smallwood



Becky Phillips

TOWN OF PATTEN

21 Katahdin Street PO Box 260 Patten, ME 04765

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Board of Selectmen

Wednesday

December 8, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

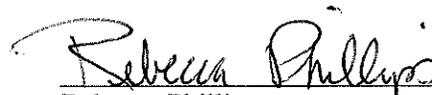
Minutes (these are not verbatim)

1. Nate called the meeting to order at 6:30 PM. In attendance:
Selectman: Nate Richardson, Lana Tucker, Becky Phillips, Gregg Smallwood, Cody Brackett
Town: Darrell Mims, Shania Stover, Billie Doody, Jackie Gillespie, Kevin Noyes, Deb Bivighouse
Public: David Michaud, Dennis Kelly, Kent Smallwood, Julie Buehler, Rae Bates
2. Signed warrants for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund. Motion by Nate, second by Gregg.
3. Department Updates: Kevin Noyes- Sewer/Water, Julie Buehler- Library
Town Office- Darrell Mims began to address the selectman & personnel regarding several issues/incidents that had occurred within the town office. Cody Brackett motioned we enter into executive session, second by Nate.
4. Old/New Business: Becky requested permission to apply for a grant for the library. Motion by Gregg, second by Nate.
5. Selectmen Comments: Gregg stated there isn't anywhere for the plow to turn around on Lovejoy Road. Deb suggested including winter roads in the budget.
6. Public Comment: Ambulance & Fire need to be top priority. They need help with additional drivers. Update: Sherman contracted with East Millinocket ambulance services due to Patten not being able to continue their services this year.
7. Entered into executive session. Tabled for now.
8. Meeting adjourned at 8:32 PM.


Chairman Nathan Richardson


Cody Brackett


Gregg Smallwood


Rebecca Phillips


Lana Tucker

TOWN OF PATTEN

21 Katahdin Street PO Box 260 Patten, ME 04765

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Board of Selectmen

Wednesday

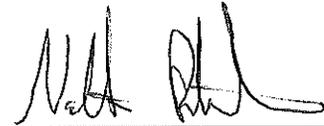
December 28, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes (these minutes are not verbatim)

1. Nate called the meeting to order at 6:33 PM. In attendance:
Selectman: Nate Richardson, Lana Tucker, Gregg Smallwood
Town: Darrell Mims, Billie Doody
Department Head: Kevin Noyes & Julie Buehler
Public: Kent Smallwood
2. Signed warrants for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund. Motion by Gregg, second by Lana, all in favor.
3. Department Updates
4. Old/New Business:

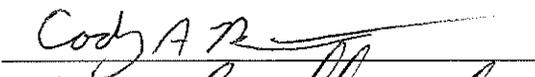
Post a sign up for the library at Ellis', Katahdin Trust, Deb's Deli.
Find a computer monitor for the library.
Pick up a thank you letter for Michael Petit.
5. Selectmen Comments
6. Public Comment
7. Meeting adjourned at 7:06 PM, Motion by Gregg, second by Lana, all in favor.



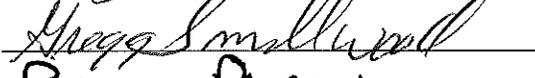
Chairman Nathan Richardson



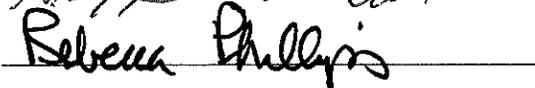
Lana Tucker



Cody Brackett



Gregg Smallwood



Becky Phillips

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765
Phone: 207.528.2215 Fax: 207.528.2055
Website: www.pattenmaine.org

Board of Selectmen
Wednesday July 7, 2021 6:30pm
Public Works Garage, 21 Katahdin Street

Minutes
(these are not verbatim)

1. Marty called the meeting to order at 6:33pm. In attendance: Selectmen Marty McCarthy, Lana Tucker, Gregg Smalwood, Nate Richardson, Cody Brackett; Town Clerk Lora Ryan, Deputy Town Clerk Laura Brackett, Financial Director Deb Bivighouse, Guests: Rae Bates, David Michaud, Dennis Brackett, Linda Lyons, Julie Buhler
2. Motion in to executive Session with the Library Trustees under 1 MRSA section 405 (6)(A) to review library applications at 6:34pm by Gregg with a second by Marty with all in favor. Out of executive session at 6:54 pm.
3. Gregg moved and Marty seconded with all in favor to leave the interview of applicants and hiring of a librarian to the Library Trustees.
4. Gregg moved and Nate seconded to sign warrants #14 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
5. New Business/Old Business
 - a. Patten ATV Club – Dennis would like to put trail signage on the corner of the parking lot of the town office. Kevin marked a spot for it, and the Board was ok with it.
 - b. Tabby has resigned as Rec Director.
 - c. Need to develop a volunteer policy townwide.
 - d. Due to vandalism and inappropriate use of the dug outs (video footage has been turned over to law enforcement); Deb, Lora and Laura Mae are asking for the dug outs to be boarded up for the off-season and this can be done for under \$500. Gregg moved and Cody seconded with all in favor.
6. Department Updates
 - a. E911 Addressing Officer – Clarissa has agreed to be the addressing officer and Lora will be the alternate. The E911 Addressing Ordinance needs to be updated.
 - b. Kevin – the DEP inspection at the sewer went good. There is mechanical work needing done on the water truck. The sidewalk project is set to begin July19. The structure for the generator and ground work has been started for the wastewater upgrade project. All the end of the month reports are done. The sidewalk project has some engineering changes that would increase the cost; Deb has made it clear what the budget is; she thinks that Dirigo may be trying to get MDOT to commit more money.
 - c. On July 8, the current Coriveau CDARS account will mature with a balance of \$71,918.45. The Library Board of Trustees voted to establish a checking account with the Corriveau Funds. KTCO requires signed minutes to establish a checking account, therefore this cannot be done until after the July 21 Selectmen meeting. On July 8, when the CDARS matures, the proceeds will be transferred to the Town's operating account. Gregg moved and Marty seconded with all in favor to open a Corriveau Fund checking

account and deposit \$71,918.45 from the town operating checking account to establish this account.

- d. Town Office – meter reads put into computer, 3rd qtr warrants and commitment will be ready for the next meeting; assessing changes have been put into Trio, need to look at a second time, will have preliminary mil rate calculation for discussion at next meeting; working on month end, quarter end and half-year end reports; wrapping up year end for Moro and Hersey; Hersey had their town meeting, waiting on assessing information to input into Trio; working with Moro on preliminary budget for their town meeting

7. Selectmen Comments

- a. Cody reminded the Board that Hippie Bait submitted their paperwork on 5/12/21 requesting the Town to look at a marijuana ordinance. The law states that the Town has 90 days to act on this request. Deb has done extensive research on small towns and what their ordinances look like. Almost all town who have adopted an ordinance have zoning and land use ordinances as well as local law enforcement. More discussion and thought is involved.
- b. Gregg said there is more interest in the tax acquired property on the Shin Pond Road. The Board asked Deb to call the local realtor for input. Also, the question of legality of selling a landlocked property needs to be answered.

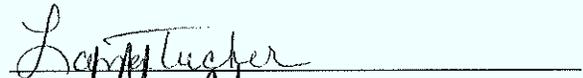
8. Public Comment

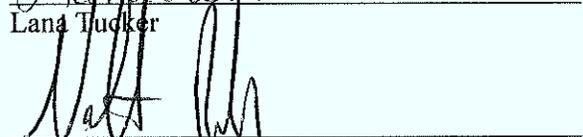
- a. Dennis wants the Selectmen to act on the request for marijuana ordinance and not let that time lapse.
 - b. Rae has concerns over the marijuana ordinance and would like more information. She also asked where the sidewalk project starts and stops. She was given a map. She also requested the town adopt a volunteer policy.
 - c. Marty read a citizen complaint from Ted Pettengill requesting the crosswalks be painted. Marty had seen him earlier and explained that it is part of the sidewalk project and they will be done at that time.
 - d. Deb – citizen complaint of gravel and large rocks being placed on the Happy Corner Road. This has been reported to law enforcement as vandalism to town property.
9. Motion into executive Session under 1 M RSA section 405(6)(A) to review public works summer help applications at 8:27pm by Gregg and seconded by Marty with all in favor. Out at 8:32pm
10. Gregg moved and Nate seconded with all in favor to hire Caleb Giles at \$13/hour to work as the public works summer helper.
11. Motion to adjourn at 8:33pm by Gregg and second by Nate with all in favor.


Chairman Martin McCarthy


Cody Brackett


Gregg Smallwood


Lana Tucker


Nathan Richardson

Town of Patten

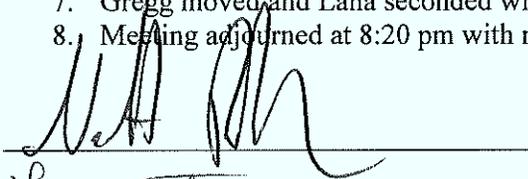
21 Katahdin Street PO Box 260 Patten, ME 04765
Phone: 207.528.2215 Fax: 207.528.2055
Website: www.pattenmaine.org

Board of Selectmen
Wednesday July 21, 2021 6:30pm
Public Works Garage, 21 Katahdin Street

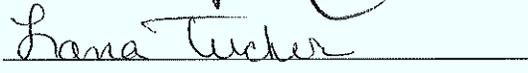
Minutes (these minutes are not verbatim)

1. Marty called the meeting to order at 6:35pm; In attendance: Selectmen Cody Brackett, Nate Richardson, Gregg Smallwood, Lana Tucker, Marty McCarthy; Town Clerk Lora Ryan, Deputy Town Clerk Laura Mae Brackett, Public Works Dir Kevin Noyes, Guests: Kent Smallwood, Charlie Williams, Gilbert Posadas, Ed and Judy MacArthur
2. Gregg moved and Lana seconded with all in favor to sign warrants #15 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. New Business/Old Business
 - a. Marijuana Ordinance Discussion – packet given to Selectmen. Table until further review and legal questions answered.
 - b. Tax Acquired Property Discussion – Marty moved and Gregg seconded with all in favor to hold onto the Gardner Street property for now, list the Frenchville Road property with the local realtor (setting minimum of \$50,000; discussion after he walks the property), advertise the Shin Pond Road property as a sealed bid and set no minimum price, and keep the Potato Row property.
 - c. Volunteer Policy Discussion - tabled
4. Department Updates
 - a. Utilities – 3rd Qtr Water & Sewer Commitments and Warrants – Lana moved and Gregg seconded with all in favor
 - b. Finance: Gregg moved and Cody seconded with all in favor to pay the invoice to Steve Yates for cemetery stone repair. Marty moved and Gregg seconded with all in favor to enter into a lease agreement with the Lumberman’s Museum for library space for \$500 a month. Deb gave the Selectmen a table of options for the 2021 tax commitment to be discussed at the next meeting.
 - c. Public Works – got the dugouts boarded up; Caleb has started working part-time with Kevin; the sewer project is progressing as is the sidewalk project; hasn’t heard anything on the Webb Brook project yet; MDOT is scheduled to do a 1” overlay project from the Shin Pond Road north; getting his office ready to move into the garage space.
 - d. Law enforcement contacted the office and needs a space with internet access. We offered them town office space during business hours and discussed the possibility of using the Fire Station (Kevin’s old office). The Selectmen agreed.
 - e. Since the dugouts have been boarded up, there has been no inappropriate use of the park space caught on our cameras.
5. Selectmen Comments
 - a. Marty McCarthy resigned effective tonight. His presence on the Board and in the community will be greatly missed. He thanked the Board and the public.
6. Public Comment

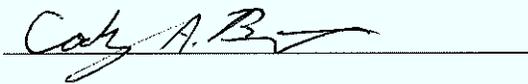
- a. Kevin wanted to make sure it is clearly stated in the advertisement that the Shin Pond Road property is landlocked and would be sold as is.
 - b. Ed MacArthur presented a couple of proposals by Manter Construction Company for capital project at the Women's Club Park. Ed MacArthur will be the project manager.. Gregg moved and Cody seconded with all in favor to appropriate \$7,000 from the Culture and Recreation Reserve account for this project.
 - c. Kent Smallwood asked how the revaluation would affect taxes. The process was explained to him.
7. Gregg moved and Lana seconded with all in favor to elect Nate as chair.
 8. Meeting adjourned at 8:20 pm with no further business.



Nathan Richardson



Lana Tucker



Cody Brackett



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

Website: www.pattenmaine.org

Board of Selectmen

Wednesday August 4, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes (these minutes are not verbatim)

1. Nate called the meeting to order at 6:36pm. In attendance: Nate Richardson, Lana Tucker, Gregg Smallwood, Cody Brackett, Town Clerk Lora Ryan, Deputy Town Clerk Laura Mae Brackett, Finance Director Deb Bivighouse, Public Works Kevin Noyes, Ambulance Director Ed Noyes; Guests Rae Bates, Dave Michaud, Kent Smallwood, Steve Grey
2. Gregg moved and Lana seconded with all in favor to sign warrants #16 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll; minutes
3. Dept Update – Ambulance. Ambulance bills that are not paid after 90 days goes into “bad debt” and is sent from Caribou Billing back to Ed to process. The software he uses is expiring. These can be sent to a collection agency who would charge 20% of what they collect. Gregg moved and Lana seconded with all in favor to send them to a collection agency.
4. New Business/Old Business
 - a. Volunteer Policy (town wide) Nate moved and Gregg seconded with all in favor to adopt the Volunteer Policy (attached))
 - b. Library Bylaws – Gregg moved and Cody seconded with all in favor to adopt the Library By-Laws (attached)
 - c. Special Town Meeting – table until later in the meeting
5. Department Updates
 - a. Kevin – all the projects are progressing. Webb Brook is set for a pre-construction meeting on Aug 13 with work to start Aug 16. Discussion about accepting ground water from the Sherman Mobil tanks; Gregg moved and Nate seconded with all in favor to charge \$1500. Gregg moved and Nate seconded with all in favor to send the invoice to Ben Guptill for clean up on the Happy Corner Road. There have been 2 or 3 new water customers hook up to service. Still a beaver issue on Happy Corner Road. Gregg was asked to price a beaver deceiver. Lots of burials this summer. Kevin will need a part-time helper when Caleb leaves for school.
 - b. Ed – in need of personnel. Will post around town and on the website.
 - c. Deb – Gregg moved and Cody seconded with all in favor to allow funds to be disbursed for the grants between warrants. Deb has not received any new info from Sheldon regarding the advertising of the tax acquired properties.
 - d. Lora and Laura Mae – liens for unpaid 2020 taxes filed for all 3 towns; completed the disconnect process for unpaid water resulting in 3 payment arrangements and 1 disconnect. Preparing for Moro’s Town Meeting.
6. Selectmen Comments
 - a. Gregg – asked for research to be done on ownership of The American Thread Road; asked when we can bid the tax acquired property on Shin Pond Road; asked if we can help fund Patten Pioneer Days; Deb said if bills are submitted they could be paid out of

the Community Celebrations reserve. Gregg moved and Cody seconded with all in favor to donate \$500 to the Mt Chase Fire Department from Community Celebrations reserve.

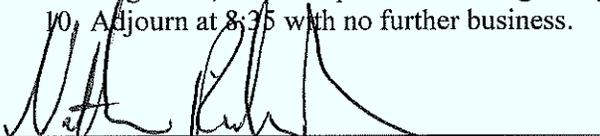
7. Public Comment

- a. Rae asked when background checks could be done on the volunteers who have submitted applications. Lora said now that the Volunteer Policy has been approved, she will do background checks on Monday when she returns from vacation. Rae asked if the water could be turned on at the library so materials being moved can be cleaned and bathroom facilities be used. Deb reiterated that no one should be in the building for extended periods of time. Deb will send the plan of material removal to Risk Management for approval. Gregg asked the water be turned back on.

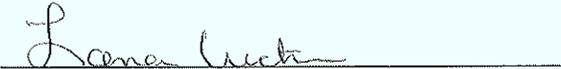
8. Motion into executive session under 1 MRSA section 405 (6)(A) for personnel issue at 8:04pm by Gregg and seconded by Cody with all in favor. Out at 8:33pm

9. Gregg moved and Nate seconded with all in favor to hold a Special Town Meeting on Wednesday August 11, 2021 at 7pm. Warrant signed by all Selectmen.

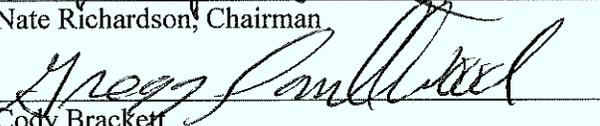
10. Adjourn at 8:35 with no further business.



Nate Richardson, Chairman



Lana Tucker



Cody Brackett



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

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Board of Selectmen

Wednesday August 18, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

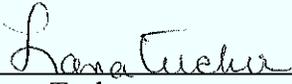
Minutes (these minutes are not verbatim)

1. Nate called the meeting to order at 6:30pm. In attendance: Selectmen Nate Richardson, Lana Tucker, Cody Brackett and Gregg Smallwood; Finance Director Deb Bivighouse, Town Clerk Lora Ryan, Deputy Clerk Laura Mae Brackett, Public Works Director Kevin Noyes; Guests: Kent Smallwood, Dennis Brackett, Charlie & Laura Kenney
2. Gregg moved and Lana seconded with all in favor to sign warrants #17 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund; minutes
3. Cody moved and Gregg seconded with all in favor to sign the 2021 Tax Commitment.
4. New Business/Old Business
 - a. Nate moved and Gregg seconded with all in favor to have Lora sign the Municipal Grant Application for the Rockabema Snowmobile Club.
 - b. Lana moved and Cody seconded with all in favor to sign the landowner trail permit for Rockabema Snowmobile Club with an open-end date.
 - c. Tax Acquired Property - Gregg moved and Nate seconded with all in favor to list the Frenchville Road property with Sheldon Anderson for a list price of \$49,900 and 6% commission. Nate moved and Cody seconded with 3 in favor to accept the draft advertisement and put the Shin Pond Road property out to sealed bid.
 - d. Katahdin Collaborative Request – Nate moved and Cody seconded with all in favor to table and have a representative provide more information.
5. Department Updates
 - a. Kevin – he is back to work full-time with some limitations (on file). Pay req meeting today with Dirigo on the wastewater project – the meter and by-pass will be installed next week; the pumps are 4-6 weeks out and the generator is at least 2 months out. Had a meeting with DOT on the Webb Brook project; it will start next week; traffic will be one-way at a time on Main Street with a traffic light; Church Street will be blocked off on the Main Street end with barricades for safety issues; water will be temporary interruption for less than a day for a few houses on Main Street (they will be notified); there will be weekly progress meetings on-site. The sidewalk project will have a walk-through meeting tomorrow and Kevin will update.
 - b. Deb – first draw for Manter Construction on the sidewalk project; received some CDBG funds to cover. Joella from NMDC will be doing the certified payroll and has reviewed the books. Jim Lord will be doing the certified payroll for the wastewater project. DEP is about a month behind with their draws; paperwork will be emailed to Deb for submission.
 - c. Lora – Tax map update information tabled until Selectmen have a chance to review the email that Lora just received; Nate moved and Lana seconded with all in favor to issue a letter of support to KVHC for their grant process; Richard Schmidt provided information on an event in September to support veteran suicide awareness; 2-day election training in

October that is mandatory for Lora and Laura Mae; board in support of closing the office these two days and posting well in advance; the risk management underwriter approved the safeguards for the library move and volunteers are covered under the town's general liability; the water has been turned on at the library and background checks performed on the applicants received so far.

6. Selectmen Comments - none
7. Public Comment - none
8. Gregg moved and Cody seconded with all in favor to adjourn at 7:11pm.


Nathan Richardson, Chairman


Lana Tucker


Cody Brackett


Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

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Website: www.pattenmaine.org

Board of Selectmen

Wednesday September 1, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes (these minutes are not verbatim)

1. Nate called the meeting to order at 6:29pm. In attendance: Selectmen: Cody Brackett, Gregg Smallwood, Lana Tucker, and Nate Richardson; Finance Director Deb Bivighouse, Town Clerk Lora Ryan, Deputy Town Clerk Laura Mae Brackett, Public Works Kevin Noyes, Librarian Julie Buhler; guests: Kent Smallwood, Kelly Birmingham, Alicia McNally, Rae Bates, Mary Alice Mowry
2. Motion by Gregg and second by Cody with all in favor to sign warrants #18 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund; minutes.
3. Rec Dept Activity request – Kelly Birmingham expressed interest in a children’s soccer program. She has volunteers lined up to coach. Volunteers will complete the town’s application and background check. Laura Mae spoke with Jon Harvey and the Mt Chase Men’s Club would be interested in funding their needs. Kelly also asked about basketball. Where we have no building, Kelly will speak with Marie Robinson at Katahdin High to see if the school court would be an option.
4. New Business/Old Business
 - a. Katahdin Collaborative Request – Mary Alice Mowry gave a brief presentation on what the Katahdin Collaborative is. Nate moved and Gregg seconded with all in favor to be included on their website.
 - b. Heating Fuel quotes – Discussion regarding decrease in fuel usage last year. Agreement to look at the average of the last 2 seasons vs increasing 20% from last year due to a mild winter last winter. Propane bids will be sent to Dead River, Daigle Oil, and Bragdon Energy and Heating Fuel bids will be mailed to Dead River and Bates Fuel. Quotes due Wed Sept 15, 2021 to be discussed at the meeting that night.
 - c. Tax Acquired Properties – waiting for paperwork from Sheldon for the Frenchville Road property and the Shin Pond Road property has been advertised for sealed bids. Those bids are due next meeting (Sept 15, 2021)
5. Department Updates
 - a. Library – Julie as moved approximately 50 to 60 boxes of books to the Museum. She will be ready to open September 7, 2021 with some hour changes (Mon & Tues 11am-4pm; Thursday 4pm-8pm; and Saturday 11am-2pm); she has had good volunteers help with book cleaning, packing and moving. She will need some extra hours to get everything moved. There have been an amazing amount of donations by the community (about \$1100). She will be able to do some programs again (such as story time). She had a site visit for the internet, and it looks like it will be installed by the end of September.
 - b. Library Committee – Rae is looking for signage for Library entrance at the back of the building. The paperwork for non-profit has been completed. They are looking for a Board member who has some business skills to go after funding. A \$2500 grant was received from ARPA and Rae asked for some guidance in what 3 areas they should pursue (email attached). Deb recommended that if possible, and allowed under the grant terms, to purchase whatever supplies ahead they can.
 - c. Tax Map update information – the Selectmen would like Aaron Weston from CAI Technology to come speak at a meeting.
 - d. Kevin – water main removed at Webb Brook project. He attended a progress meeting today, and they have hit about 6 feet of ledge which will delay the project about 2 weeks. The sidewalk project is complete. Randy Butler has not signed off on it as he is on vacation. They had to cut some items to keep in budget (the cross-walks being one). Kevin will check with DOT to see if that is something they will do, and there is money in the highway budget. Dirigo signed off on the catch basin change on the wastewater project. Kevin had to close the brush pile again due to illegal dumping of construction debris. He has old pick up tires that have about half-life left. Selectmen directed him to see if he can sell them.

A monthly water test failed, and all rechecks came back clean but one and Kevin has nailed it down to the sample point. He made changes and has reported to the State.

- e. Finance – tax bills are out and money is coming in. Ed Manter told Deb that the Harold Alfond Foundation has grant monies for municipalities. Deb will do more research, and Rae has looked into this as well. Deb is a beta-tester for the new StarLink satellite internet. This will be available in the area soon.
- f. Front Office – Laura Mae mailed forty 30-day disconnect notices for unpaid 3rd quarter water charges. Lora brought information regarding an MMA zoom webinar on legal update on recreational marijuana. She will sign up for the class, and remind the Selectmen. It is scheduled for Wed Oct 27 from 2 to 4:30pm.
- g. Nate moved and Cody seconded with all in favor to shorten the nomination process for the open Selectman position to be able to have this on the ballot for Nov 2. Papers will be available Friday Sept 3, 2021 and due Monday October 4, 2021.

6. Selectmen Comments

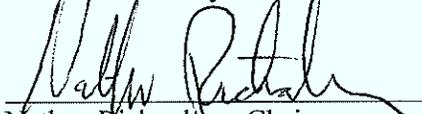
- a. Cody brought forth 2 public complaints he had received. 1) a residence on the back street runs a generator all day and night. Cody was told law enforcement would be responsible for handling that under our Noise Ordinance. 2) street changes at the end of Founders Street where it comes out on Main Street have made it dangerous for vehicles pulling out onto Main Street. Kevin will see if DOT requires site lines.
- b. Gregg – he has talked with the abutters on the Shin Pond Road property to let them know it is up for bid. He needed info for one abutter, and Lora will get that for him. He also asked if a sewer line could be put in while the Main Street is dug up for the Webb Brook project. Kevin said it would be hard not knowing all the specifications that would be needed. Gregg inquired when we should advertise for a new Finance Director. Lora and Deb will work on a description and bring it to the Board at the next meeting.

7. Public Comment

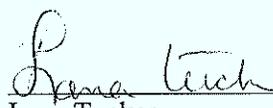
- a. Lora brought forth a citizen complaint of a large sign/flag on someone's property that is visible from the road to children that has vulgarity on it. Lora did some research and found that nothing really can be done due to freedom of speech. Laura Mae messaged the property owner letting him know of the complaint and that there may be follow-up from the Board. Lora will have Clarissa (Code Enforcement) look into this as well.

- 8. Motion by Nate and second by Cody with all in favor to go into executive session at 8:08pm under 1 M.R.S.A section 405(6)(A) for personnel matter. Out at 8:54pm.

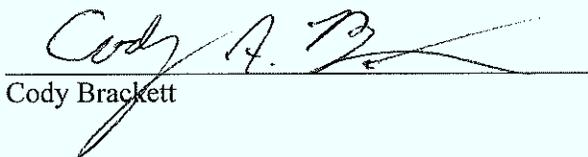
- 9. Motion by Nate and second by Lana with all in favor to adjourn at 8:54pm.



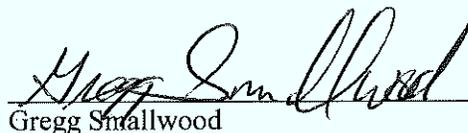
Nathan Richardson, Chairman



Lana Tucker



Cody Brackett



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

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Website: www.pattenmaine.org

Board of Selectmen

Wednesday September 15, 2021 6:30pm

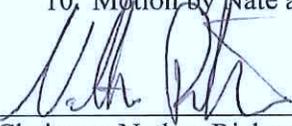
Public Works Garage, 21 Katahdin Street

Minutes (these are not verbatim)

1. Nate called the meeting to order at 6:29pm. In attendance: Selectmen Cody Brackett, Gregg Smallwood, Lana Tucker, and Nate Richardson; Finance Director Deb Bivighouse, Town Clerk Lora Ryan, Public Works Director Kevin Noyes; Guests Dennis Brackett, Kent Smallwood, and Laura Kenney
2. Motion by Nate and second by Gregg with all in favor to sign warrants #19 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund; minutes.
3. Tax Acquired Property Bid opening
 - a. Motion by Gregg and second by Nate with all in favor to accept the bid of \$3,000 received by Mark Wright.
4. New Business/Old Business
 - a. Heating Fuel quotes – Gregg moved and Nate seconded with all in favor to accept the quote by Dead River for a fixed rate of \$2.45/gal with a service rate of \$70/hour and after hour rate of \$80/hour; general assistance at no extra fees with a minimum of 50 gallons.
 - b. Public Hearing for General Assistance Ordinance Appendices will be held Sept 29, 2021 at 6:30 before the Selectmen Meeting.
 - c. Ed sent an email that the Collection Agency he wants to use will charge 29% of collection. Gregg moved and Nate seconded with all in favor.
 - d. Tax Acquired Property listing for Frenchville Road property paperwork has been completed and it will go on the multi-list week.
 - e. Deb got Starlink internet and her speeds have dramatically increased. This is going to be huge for our area.
 - f. An updated job descriptions and draft of job postings given to the Board.
5. Department Updates
 - a. Kevin – Webb Brook project – DOT will be setting 5 sections of the culvert on the East side and then will switch road closure sides to be out of the water by 10/1; leave the water lines alone for now. Wastewater Upgrade – the sewer pumps are 2 weeks out and there is no estimated delivery date for the generator; they will finish the meter pit this week; a work order change needed to be done for a sump pump. Patten ATV club is changing a trail on the south end of the sewer field and Kevin feels there are no issues for a multi-use trail; the Selectmen signed a land use form for the Patten ATV Club and Rockabema Snowmobile Club. The Frenchville Road by Jan Dancer's needs a rock drain put in. Lovejoy Road needs to be looked at in next year's budget.
 - b. Deb – there are drainage issues with the sidewalk project that Manger will fix; we have retainage to pay for it. Terri-Lynn Holden will have a monitoring session with Deb on 10/12 for the wastewater upgrade project. Hersey and Moro field test for the FYE21 audits will be on 9/23 and 9/24. We have a Trio live date of 10/1; they will be onsite on 09/30; Moro and Hersey will have to write separate checks for excise tax and registration

fees. Deb is in the process of opening the ARPA portals for each town to allow the towns to receive the funds. These funds have tight designations; in Deb's opinion Patten's only option is infrastructure. Board authorized Deb to be the authorized signer for this process.

6. Selectmen Comments – Cody – attended the RTCA meeting where Julie Isbill from the National Park Service and Peter Jameison were in attendance. They are narrowing down project ideas (looking at walking trails) and will meet again in a month.
7. Public Comment – Dennis expressed his appreciation for the ATV club support by the Town. Nate expressed his gratitude to Dennis for all the work the ATV club has done to help better our Town.
8. Motion into Executive Session under 1 MRSA section 405(6)(A) for personnel matter at 7:00pm by Nate with a second by Gregg and all in favor. Out at 7:33pm.
9. Nate moved and Gregg seconded with 3 in favor and 1 abstention to pay Laura Mae her regular wages for last week and this week, and reinstate the sick and vacation time that was used for the current paycheck.
10. Motion by Nate and second by Gregg with all in favor to adjourn at 7:33pm



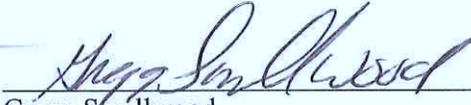
Chairman Nathan Richardson



Lana Tucker



Cody Brackett



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

Phone: 207.528.2215 Fax: 207.528.2055

Website: www.pattenmaine.org

Board of Selectmen – Emergency Meeting
Thursday September 23, 2021 6:30pm
Public Works Garage, 21 Katahdin Street

Minutes (these are not verbatim)

1. Nate called the meeting to order at 6:30. In attendance: Selectmen Gregg Smallwood, Lana Tucker, Nate Richardson, Finance Director Deb Bivighouse, Town Clerk Lora Ryan
2. Discussion of real estate sale – Motion by Gregg and second by Lana with all in favor to accept the offer of \$45,000 for the Frenchville Road property. Selectmen signed a purchase agreement authorizing Lora Ryan to sign all necessary paperwork on their behalf.
3. Public Comment - none
4. Gregg moved and Lana seconded with all in favor to enter into executive session under 1 MRSA section 405 (6)(A) to review applications. Out at 7:19. No action taken at this time.
5. Gregg moved and Lana seconded with all in favor to adjourn at 7:20pm.



Chairman Nathan Richardson



Lana Tucker



Gregg Smallwood

Town of Patten

21 Katahdin Street PO Box 260 Patten, ME 04765

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Board of Selectmen

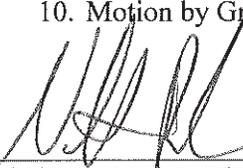
Wednesday September 29, 2021 6:30pm

Public Works Garage, 21 Katahdin Street

Minutes (these minutes are not verbatim)

1. Nate called the meeting to order at 6:32pm. In attendance: Selectmen: Cody Brackett, Gregg Smallwood, Lana Tucker, and Nate Richardson; Town Clerk Lora Ryan, Deputy Town Clerk Laura Mae Brackett, Finance Director Deb Bivighouse, Public Works Dir Kevin Noyes, Guests: Aaron Weston of CAI Technologies (non-resident), Darrell Mims (non-resident), Kent Smallwood, Charlie & Laura Kenney, Joel Fitzpatrick, Mary Alice Mowry, Dr. Ronald Blum
2. Nate moved and Lana seconded with all in favor to sign warrants #20 for Gen Gvmt, Water, Sewer, Amb, Gen Gvmt Payroll, Amb Payroll, Corriveau Fund; minutes
3. Nate moved and Gregg seconded with all in favor to adopt the General Assistance Ordinances Appendices A – H for 10/1/2021 to 09/30/2022
4. Guest Aaron Weston of CAI Technologies – Aaron gave a presentation of the product for mapping and all the add-ons that can be purchased as well. He will email some additional information that was requested by the Selectmen.
5. New Business/Old Business
 - a. The Planning Board gave the updated amended Subdivision Ordinance. Aaron Weston suggests putting in wording regarding CAD format. Lora will double check to see if Ordinance amendments need to be taken to town meeting.
 - b. The Gloria MacKenzie Foundation awarded the Town of Island Falls grant money to renovate the Town Office. Lora will get information to the Selectmen.
 - c. Road Grading – contract was awarded to Hillside Logging in the spring to grade in the fall as well. Kevin will talk to Scott about some areas that don't need grading.
 - d. Cross walks – Nate has a request into DOT to have them do them. Blaine Jackett quoted \$1700 (Plus \$200 for glass beads if required) for 4 crosswalks. There are actually 6.
 - e. Lora asked Nate if he had contacted any local contractors for the changes to the town office. He has not.
 - f. Gregg moved and Cody seconded with all in favor to sign the Quit Claim deed for the sale of property on the Shin Pond Road.
6. Department Updates
 - a. Lora reminded the Board that the office will be closed Oct 11, 12, and 13 for holiday and mandatory training. It has been posted on the website and in town. The next selectmen meeting will be Thursday Oct 14.
 - b. Deb – both grants are up to date with CDBG payments but waiting for DEP monies for draw #6; Trio install tomorrow and live to the public on Friday; Deb has the ARPA portal complete for Patten; Moro and Hersey draft audits are ready
 - c. Laura Mae – 3-day disconnects for water have gone out; Moro tax bills in the mail
7. Selectmen Comments - none
8. Public Comment - none

9. Motion by Nate and second by Gregg with all in favor to enter into executive session under 1 MRSA section 405(6)(A) for personnel issues to discuss applications. Out at 8:58pm. There will be a Special Selectmen Meeting on Wednesday Oct 6 at 6:30 for executive session to interview candidates.
10. Motion by Gregg and second by Nate with all in favor to adjourn at 8:58pm.



Chairman Nathan Richardson



Lana Tucker



Cody Brackett



Gregg Smallwood